

Please complete this form when requesting to travel to your home country during a recognized holiday period.

UTS College recognized official holiday period is available on <https://utscollege.edu.au/au/current-students/course-management/academic-calendar>

### Instructions on how to apply

1. The form must be submitted no later than two weeks prior to your departure date.
2. You are required to attach a copy of your confirmed flight ticket/itinerary.
3. UTS direct students should seek confirmation from UTS.
4. This form must be signed by the parent/legal guardian.
5. Please attach a copy of your parent/legal guardian's passport signature page.

*Please note: You will receive email confirmation from the UTS College Student Success Team regarding the status of your application. Please contact Student Success Team when requesting to take a holiday break outside the above UTS College recognized holiday period.*

## Section 1: Student Details

Student ID	<input type="text"/>			
Family name	<input type="text"/>			
Given name	<input type="text"/>			
Date of birth	<input type="text"/>			
Email	<input type="text"/>			
Australian mobile number	<input type="text"/>			
Accommodation provider name	(please tick ✓) <input type="checkbox"/> Australian Homestay Network	<input type="checkbox"/> Global Experience	<input type="checkbox"/> Special Host	<input type="checkbox"/> Student Residential
Would you like to keep your room?	(please tick ✓) <input type="checkbox"/> Yes	<input type="checkbox"/> No		

*If yes, please check with your accommodation provider for policies and details*

## Section 2: Travel Details

### Complete flight details

Departure date (from Sydney)	<input type="text"/>	Time	<input type="text"/>
Arrival city	<input type="text"/>		
Flight number	<input type="text"/>		
Parent/legal guardian's phone number	<input type="text"/>		
How are you travelling to the airport?	(please tick ✓) <input type="checkbox"/> UTS College/Homestay provider approved transportation service	<input type="checkbox"/> Other .....	
Arrival date (to Sydney)	<input type="text"/>	Time	<input type="text"/>
Flight number	<input type="text"/>		
How are you travelling to your accommodation?	(please tick ✓) <input type="checkbox"/> UTS College/Homestay provider approved transportation service	<input type="checkbox"/> Other .....	

Email your completed form with all supporting documents to: [accommodation@utscollege.edu.au](mailto:accommodation@utscollege.edu.au)

UTS College Student Centre  
UTS Building 5, Block C, Level 1 (Ground Floor) (CB05C01)  
1-59 Quay Street, Haymarket NSW 2000

T +612 9218 8600

## Parent or Legal Guardian Declaration

I hereby confirm my child will be under my care during this period and any changes to the travel plans will be communicated immediately to the Student Success Team via [accommodation@utscollege.edu.au](mailto:accommodation@utscollege.edu.au) or +612 9218 8600. I understand that failing to inform UTS College of any changes in holiday plans may impact my child's visa.

Parent/legal guardian's name

Parent/legal guardian's signature  
*(as per passport)*

Signed date

Email your completed form with all supporting documents to: [accommodation@utscollege.edu.au](mailto:accommodation@utscollege.edu.au)

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